

BOARD OF COMMISSIONERS

Lady of the Sea General Hospital

Regular Monthly Meeting

June 7, 2022

The Board of Commissioners (BOC) of Lady of the Sea General Hospital (LOSGH) met in regular session on Tuesday, June 7, 2022 at 6:00 p.m., at the Greater Lafourche Port Commission Administration Office.

CALL TO ORDER: BOC Chairperson, John Ordonne, called the meeting to order at 6:03 p.m.

ROLL CALL: The Recording Secretary, Kristina Hebert, called roll.

PRESENT:

| | |
|------------------------------------|--|
| John Ordonne-BOC Chairperson | Charles Mike Callais-BOC Secretary/Treasurer |
| Kip Plaisance-BOC Vice Chairperson | Mickey Navarre-BOC Member |
| (* = Arrived after Roll Call) | |

ABSENT:

| | |
|------------------------|--|
| Neil Martin-BOC Member | |
|------------------------|--|

OTHERS PRESENT:

| | |
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| Denise Allemand, Attorney | Kristina Hebert, Executive Assistant |
| Karen Collins, Chief Executive Officer | Tad Lafont, Chief Clinic Officer |
| Holly Griffin, Chief Nursing Officer | Jacquelyn Richoux, Chief Financial Officer |
| Lloyd Guidry, Chief Operations Officer | |

APPROVAL OF MINUTES: Mr. J. Ordonne presented the minutes from the May 3, 2022 Board of Commissioners Special meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. C. M. Callais, the minutes of the May 3, 2022 Special meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. J. Ordonne, Mr. K. Plaisance, Mr. C. M. Callais, Mr. M. Navarre

NAYS: None

ABSENT: Mr. N. Martin

Motion carried.

Mr. J. Ordonne presented the minutes from the May 3, 2022 Board of Commissioners Regular monthly meeting. The Board reviewed and approved the minutes as presented.

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. C. M. Callais, the minutes of the May 3, 2022 Regular monthly meeting were accepted as presented.

Voting on the motion was as follows:

AYES: Mr. J. Ordonne, Mr. K. Plaisance, Mr. C. M. Callais, Mr. M. Navarre

NAYS: None

ABSENT: Mr. N. Martin

Motion carried.

AUDIENCE COMMENTS: There were no comments.

INFORMATION ITEMS:

- Ethics Training

Mr. J. Ordonne reminded Board Members to complete the online Ethics training for 2022.

- July Board Meeting Scheduled for July 5th

Mr. J. Ordonne questioned whether Board Members would be available to attend the July Board meeting since it is scheduled the day after the 4th of July holiday. Mr. J. Ordonne, Mr. K. Plaisance, Mr. C. M. Callais, and Mr. M. Navarre verified that, at this time, they would be available to attend and the meeting, date and time of the meeting should not be change.

- Overview of Services

Ms. K. Collins presented an Overview of Services Provided by Lady of the Sea General Hospital and Impact on the South Lafourche Community, which included, Services, Quality/Patient Care Awards (2021), Economic Impact, and Significance of Lady of the Sea as a CAH in the Community. A discussion in regards to the report ensued. All Board Members will be provided with a copy of the report.

MEDICAL EXECUTIVE COMMITTEE: Mr. L. Guidry presented a report on the Medical Executive Committee meeting held on May 16, 2022. Topics discussed as New Business included, April 2022 Quality Council Committee Minutes, Q1 2022 Southern Eye Bank Report, Pathology Report, Newly Available In-House Lab Tests, Annual Medical Staff Meeting, and Administrative Update. There were no recommendations for the Board of Commissioners consideration

QUALITY COUNCIL COMMITTEE: Mr. L. Guidry presented a report on the Quality Council Committee meeting held on May 31, 2022. Topics discussed as New Business included, May 2022 Quality Control Accreditation Team Minutes, Pathologist Report, and May 2022 Environment of Care Committee Minutes. There were no recommendations for the Board of Commissioners consideration.

FINANCE COMMITTEE: Ms. J. Richoux presented a report on the Finance Committee meeting held on May 31, 2022. Topics discussed as New Business included, April 2022 Financials, April 2022 Investment Transactions, and April 2022 Capital Acquisitions/Removed Assets. Topics discussed as Human Resources included, Statistics Report, and Vacancy Report. Topics discussed as Building and Grounds included, April 2022 Disposal of Surplus Equipment Report. The Finance meeting concluded with the Chief Financial Officer's Report, which included, FY23 Budget, Audit Proposal for 1 Year and Agreed Upon Procedures, and FEMA Projects Listed in Louisiana's Projects Account. The Finance Committee presented the following recommendations for the Board of Commissioners consideration:

1. That the April 2022 Financial Report be accepted as presented.
2. That the April 2022 Investment Transaction Report be accepted as presented.
3. That the April 2022 Capital Acquisition/Removed Assets Report be accepted as presented.
4. That the April 2022 Surplus Equipment Report be approved for disposal.
5. That the Operating Budget and Capital Budget for the Fiscal Year Ending June 30, 2023 be accepted as presented.
6. That the Langlinais, Broussard & Kohlenberg Audit Proposal for One (1) Year and the Agreed Upon Procedures be accepted as presented.

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. M. Navarre, the above recommendations were accepted as presented.

Voting on motion was as follows:

AYES: Mr. J. Ordonne, Mr. K. Plaisance, Mr. C. M. Callais, Mr. M. Navarre

NAYS: None

ABSENT: Mr. N. Martin

Motion carried.

BUILDING & GROUNDS COMMITTEE: Ms. J. Richoux presented a report on the Building & Grounds Committee meeting held on May 31, 2022. Topics discussed as New Business included, LOSMC-Larose, LOS Dialysis Modular Building, Rear Storage Building, White Storage Building, Additional Rehabilitation Modular Building, and General Updates.

CEO TOPICS: Chief Executive Officer, Ms. K. Collins, reported updates on the following topics:

- COVID:
 - May COVID Testing – 568 tests, 78 positives
 - Increase in hospitalizations in the State from 50 at the beginning of the month to an average of 250 currently
 - Lafourche and Terrebonne has 4 patients hospitalized
 - A surge is expected in July
- FEMA Progress
 - Ms. J. Richoux reported updates on FEMA Projects
- Temporary Hospital
- Permanent Hospital
- Dialysis Modular Buildings (Temporary Building), Equipment and Gas Cards
- LOS Dialysis Center (Permanent Building)
- Rehabilitation Services
- Laboratory Services
- Storage Buildings
- Administration Modular Building
- Specialty Clinic
- Purchase of Teche Property
- Hurricane Bonds

A discussion concerning the reported topics ensued.

A discussion in regards to Plant Operations and Laundry Building ensued.

OLD BUSINESS: No items for discussion.

NEW BUSINESS:

A. Committee Representative Appointments

Mr. J. Ordonne appointed Board of Commissioner representatives for the following Committees.

Board of Commissioners – Assigned Committees (2021-2022)

| <i>Committee</i> | <i>Assigned Board Member</i> | <i>Assigned Alternate Board Member</i> |
|-------------------|------------------------------|--|
| Finance Committee | Charles Mike Callais | Neil Martin |
| Quality Committee | Kip Plaisance | Mickey Navarre |

EXECUTIVE SESSION: Upon a motion offered by Mr. K. Plaisance and seconded by Mr. C. M. Callais, the Board agreed to enter into Executive Session to discuss strategic planning at 6:47 p.m.

Voting on the motion was as follows:

AYES – Mr. J. Ordonne, Mr. K. Plaisance, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – Mr. N. Martin

Motion carried.

Upon a motion offered by Mr. K. Plaisance and seconded by Mr. C. M. Callais, the Board agreed to end the Executive Session and return to its regular meeting at 7:44 p.m.

Voting on the motion was as follows:

AYES – Mr. J. Ordonne, Mr. K. Plaisance, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – Mr. N. Martin

Motion carried.

ADJOURNMENT: Upon a motion offered by Mr. M. Navarre and seconded by Mr. C. M. Callais, the Board agreed to adjourn.

Voting on the motion was as follows:

AYES – Mr. J. Ordonne, Mr. K. Plaisance, Mr. C. M. Callais, Mr. M. Navarre

NAYS – None

ABSENT – Mr. N. Martin

Motion carried and the meeting adjourned at 7:45 p.m.

/s/John Ordonne

John Ordonne

Board of Commissioners Chairman

ATTEST:

/s/Karen Collins

Karen Collins

Chief Executive Officer